

2014 DUNBAR FALL FESTIVAL ARTS & CRAFTS FAIR



LOCATION:

Dunbar Landing
10th Street (Dunbar Shopping Center)
Dunbar WV

DATE & TIME:

Friday September 19, 2014 12:00 pm – 10:00 pm
Check in 8:00 am - 10:00 am at the City tent
Saturday September 20, 2014 9:00 am – 10:00 pm
Check in 7:00 am at the City tent
Sunday September 21, 2014 12:00 pm – 5:00 pm
Check in 10:00 am at the City tent

Friday and Saturday Night Concerts start at 5:00 pm
Kid's Day Saturday 12:00 pm – 8:00 pm
Security will be provided for Friday & Saturday night

Registration: Use the form on the back to register. All forms must be received by September 8, 2014. You will receive your space assignment the week of September 15, 2014. Registrations received after the filing date, will be notified by a telephone call as to their area or you may check with the City tent upon arrival prior to setting up.

Facilities: Area Spaces are approximately 10' x 10'; and the vendor must provide their own tables/equipment.

Electric: Electric hookups will be provided at an additional cost; however, the vendor must request an electric hookup when the reservation is made; and vendor must provide their own heavy duty extension cords. Limited spaces available.

Water: Potable water will be available through a water buffalo, but not with individual hookups. Vendors will have to provide their own containers.

Information: Please contact Jo Ann Cornell at 766-0223.

Return to: Dunbar Recreation Center 2601 Fairlawn Ave Dunbar WV. 25064 Attn: Fall Festival.

Make check payable to: City of Dunbar

Area Assigned _____
Date/Time Assigned _____
Paid Amount \$ _____
Office Use Only

Name or Group _____

Address _____

City _____ State _____ Zip code _____

Contact person _____ Day Phone _____ Evening _____

E-Mail Address _____

10 x 10 AREA RENTALS	
<input type="checkbox"/> Amount of Areas Requested @ \$30.00 one day - \$50.00 two days - \$60.00 three days	
<input type="checkbox"/> One Day <input type="checkbox"/> Two Days <input type="checkbox"/> Three Days	\$ _____
Circle which days Friday Saturday Sunday	
<input type="checkbox"/> Electric @ \$10.00	\$ _____
	Total Paid \$ _____
<p>Make checks payable to: City of Dunbar and submit to Dunbar Parks and Recreation Department, PO Box 483, Dunbar, WV 25064.</p>	

Items to be sold _____
 (You must have a health department form if selling food. Applications are available through KCHD (304) 344-5243.)

Will you have any special equipment yes No
 Will you have a 10x10 tent Yes No

Please describe (example trailer, cart, etc.) _____

The City of Dunbar reserves the right to reassign vendor spaces as necessary.

All Food Vendors must submit an application for a temporary food permit to the Dunbar Recreation Department at PO Box 483, Dunbar, WV 25064. Applications are available either on line at <http://www.kchdwv.org>, or you may contact the Health Department at (304) 344-5243 or by contacting the Recreation Department at (304) 766-0223.

- ▶ Non-Profit vendors will have to file a certificate to claim exemption from the requirements of the WV Food Service Sanitation Regulations.
- Profit vendors must file an application for a temporary food permit unless your mobile unit has a yearly permit. Checks for the permits are \$50.00 to be made payable to the Kanawha-Charleston Health Department and then submit payment along with application to David Winowich, Kanawha Charleston Health Department, PO Box 927, Charleston, WV 25323